
Enrollment Form

Gehlen Catholic Scrip Program

Program rules and guidelines

- 1) **Each family** will be provided a **unique customer ID number**. This number **must appear on all orders** you submit to ensure your purchases are accurately recorded.
- 2) All certificate orders **must** be accompanied by a **credit card number, check or money order** made payable to Gehlen Catholic School. Please do not send cash. Scrip certificate payments are not tax deductible because you receive dollar for dollar value.
- 3) If your check is returned because of non-sufficient funds (NSF), you will be charged a \$20 fee payable to Gehlen Catholic School. After two NSF checks are tendered on your account, your scrip ordering privileges will be limited to money order only.
- 4) If you choose to use your VISA or Master Card, you must include your credit card number, expiration date, and V-Code (the last three digits on the back of your credit card). Don't forget to use **Gehlen VISA Card!** By using your Gehlen VISA Card, you can earn points for your family's future purchases plus Primebank will donate a portion of percentage of the annual net spending volume to Gehlen Catholic.
- 5) Scrip certificates are purchased on your behalf, and are **not returnable**.
- 6) When you pickup your scrip certificates, open your order and verify its accuracy. Your signature on the Weekly Order Pickup List indicates you have received your order in its entirety. In the unlikely event you should find a **discrepancy** in your scrip order, please **contact** the Gehlen Catholic Scrip Program **coordinator** within **7 days**.
- 7) Scrip certificates are the **same as cash**, and should be handled accordingly. Gehlen Catholic School will **not** be **responsible** for certificates that are **lost, stolen or misplaced** while in your possession.
- 8) You **must sign** a **WAIVER OF RESPONSIBILITY** form **before** certificates will be mailed to you or released with your child. These forms will be kept on file, and Gehlen Catholic School accepts no responsibility for certificates delivered in this manner.

Yes! I'm ready to participate in the Gehlen Catholic Scrip Program

First Name	Last Name	
Street Address		
City	State	Zip
Phone		
Credit Card # <i>(By providing your credit card #, you authorize Gehlen Catholic School to keep your number on file for all online purchases)</i>	Credit card: ___ MasterCard ___ Visa	Verification code <i>(last three numbers on back of your card)</i>

I have read and understand the policies and guidelines listed above, and I agree to abide by these policies

Signature

Date

